

PURCHASE & STORES SECTION

No. MANUU/Purchase/F.77/2013-14/ 2186

10th February 2017

To

Sub: MANUU – Purchase & Stores – Supply of furniture at CSE Coaching Academy – Limited Tender Enquiry – Reg.

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Sir,

The University intends to procure furniture for CSE Coaching Academy as per the specifications mentioned below from the original manufacturer / authorized dealer only. You are requested to submit quotations in sealed envelope along with **EMD of Rs. 20,000/-** (Exemption as per GoI norms will be considered) as per Annexure-I on a printed letter head of the firm on or before **17.02.2017 by 3.00 p.m.** The tender will be opened on the same day at **3:00 p.m.** in the presence of prospective bidders.

Specification of furniture:

Sl.	Particulars	Qty.
1.	<p>Premium Quality Conference Table 14 seater (Godrej: Talk Unitised or similar) WorkSurface: Veneer: 32mm Thick (±1mm), Base Material 18+, 12mm MDF board, Natural Veneer 0.5mm on Top surface, 0.6mm balancing laminate on bottom surface, Chamfer edges PU, Matt painted, Veneer portion of worksurface is finished in PU Matt paint Membrane: 32mm Thick (±1mm), Base Material 18+12mm MDF board, 0.4mm PVC membrane foil using wrap around technology. The foil is precoated with PU, layer for better scratch and wear resistance, 0.6mm balancing laminate on bottom surface, Laminate: 32mm Thick (±1mm), Base Material 18+12mm MDF board, Post laminated worksurface with 0.6mm laminate on top and 0.6mm laminate on bottom, 2mm Thk PVC edge banding on straight top side edge and Specially designed chamfered Tbeading fixed at bottom side edge for sleek look. Veil and Cross Member: 18mm Thick (±1mm), Base material 16mm Plain particle board, Postlaminated with 0.6mm Top laminate on either side, 2mm Thk and 0.8mm Thk PVC edge banding of matching colour on outer edges of Veil 0.8mm Thk PVC edge banding of matching colour on outer edges of cross member. Legs: Made from 1.6mm Matt silver Anodized Aluminium extrusion. Legs assembled together with a plastic glide holder at bottom and 5mm thick MS powder coated sheet at top, The Plastic glide holder is having provision for wire entry and glide fixing, The wire carrying is facilitated through the hollow space between two leg extrusions and the wires are concealed between removable rigid PVC extrusion in the leg. Access Flap and Switch Mounting Tray: Made from Matt silver Anodized Aluminium extrusion and plastic moulded components to facilitate access of Electrical/Data/Voice sockets access from Top Powder coated switch mounting tray made from 0.8mm and 1.2mm MS sheet. Switches to be mounted on tray as per requirement, Provision for mounting 8Module Anchor Roma switch plate on switch mounting tray.</p>	01
2.	<p>Premium Quality Conference Chairs (Godrej: kareena high back chair or similar) 1. SEAT/BACK ASSEMBLY: The seat is made up of 1.2 cm. thick hot pressed plywood upholstered With fabric and moulded Polyurethane Foam. The back is made up 1.2 cm. thick hot pressed Plywood upholstered with replaceable fabric upholstery covers and moulded polyurethane foam. The back ply and foam is designed with contoured lumber support for comfortable seating posture. *PCH-9P01TC HIGH BACK SIZE 48cm.(W) X 76.0cm.(H) *PCH-9P02TC MID BACK SIZE 48cm.(W) X 64.5cm.(H)</p>	14

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	<p>*PCH-9P01TC/9P02TC SEAT SIZE 51.0cm.(W) X 48.0cm.(D)</p> <p>2. POLYURETHANE FOAM: The polyurethane foam for seat and back is moulded with density = 45 +/-2 kg/m³ and Hardness = 20 +/- 2.</p> <p>3. ARMRESTS (FIXED)(for PCH-9P01TC/9P02TC):The armrest top is made of moulded polyurethane (P.U) and mounted on to a fixed type M.S. tubular armrest support chrome plated. The arm support has static vertical adjustment of +/-1.5cm.</p> <p>4. FRONT PIVOT SYNCHRO MECHANISM: The mechanism is designed with the following features:</p> <ul style="list-style-type: none"> · 360° revolving type. · Single point control. · Front pivot for tilt with feet resting on ground ensuring more comfort. · Tilt tension adjustment. · 4-position locking with anti-shock feature. · Seat back tilting ratio of 1:2 (11° Seat Tilt /22° back tilt). <p>5. FIXED BACKREST (for PCH-9P01TC/9P02TC): The backrest consists of a fixed type mechanism i.e no back up/down adjustment.</p> <p>6. PNEUMATIC HEIGHT ADJUSTMENT (for PCH-9P01TC/9P02TC): The pneumatic height adjustment has an adjustment of 9.0 cm.</p> <p>7. PEDESTAL ASSEMBLY (for PCH-9P01TC/9P02TC): The pedestal is fabricated from steel, chrome plated and assembled with injection moulded black polypropylene hub cap and 5 nos. twin wheel castors (castor wheel dia. 5.0 cm). The pedestal is 66.0cm. Pitch-center dia. (76.0 cm with castors).</p> <p>8. TWIN WHEEL CASTORS (for PCH-9P01TC/9P02TC): The twin wheel castors are injection moulded in black Nylon.</p>	
3.	<p>Premium Quality Book shelves (Godrej: Maestro book case or similar) Top Panel: 25mm MFC, Bottom Panel: 25mm MFC, Bottom Panel: 18mm MFC, Glass Doors: 5mm, All other panels: 18 MFC, Handle: Metal, W:790xD:400xH:2200</p>	02
4.	<p>Premium Quality File Cabinet Godrej: VFC-DM or similar</p> <p>1. Models & Product Size: 4 Drawer Width: 470mm Height: 1320mm Depth: 620mm, DMX Drg.-PL13-A3-D35064_R0</p> <p>2. Construction: Rigid Knock Down Construction</p> <p>3. Material: CRCA 0.7 mm Thick (Top, Side & Drawer Front); 0.6 mm Thick (Frames, Drawer- Inside Cover, Side Back Side), 0.5mm Thick (Back, Bottom, Drawer Bottom)</p> <p>4. Drawer front: Easy to grip Full length Handle recess integrated into Metal Drawer fronts</p> <p>5. Label Holder Snap on type plastic label holder on Drawer Fronts</p> <p>6. Drawer Size & Files type: 1) For hanging 'Ezee' / 'Visa' files (Foolscap) from front to back (Files Along theWidth), 2) No. of 20 mm thk file which can be hanged in above way per drawer is 28.</p> <p>7. Locking & anti-tipping: arrangement Centralized locking with 10 lever Cam Lock & having anti-tipping arrangement to ensure that when one drawer is opened for use, it does not allow other drawers to be opened.</p> <p>8. Slide: High quality precision ball slide. Drawer Load: 40 kg. UDL for 75,000 cycles (BS)</p> <p>9. Triangular Plate: Plain Triangular plate pop riveted at the bottom corners for rigidity.</p> <p>10. Accessories (Optional): Drawer Partition, Cradle for hanging A4 file folders front to back.</p> <p>11. Finish: Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).</p>	01
5.	<p>Premium Quality 'D' shape joining top Godrej: Maestro or similar Top Panel: 25mm MFC, Leg : Metal W:1050xD:1200xH:750</p>	01
6.	<p>Premium Quality Almira Godrej: Storwel plain or similar Models: Plain with 4S</p> <p>2. Product Size: Plain (4S) - 916 mm (W) x 486 mm (D) x 1981 mm (H) DMX Drg.- ST-095, Rev.0</p> <p>3. Construction & Material: Welded construction, 0.8 mm thk CRCA for Back, Shelf & 0.9 mm thk CRCA for all other components.</p> <p>4. Configuration (Door): Full height Steel Hinged Door</p> <p>5. Locking & handle: Mazak Handle, way locking mechanism with shooting bolt arrangement.</p> <p>6. Shelving : · Height wise Adjustable Shelf Mounting, · Uniformly Distributed Load Capacity per each full shelf is 80 Kg maximum, · Plain 4S : 4 Nos. of Adjustable Full Shelves.</p> <p>7. Leveler: M10 Screw type leveler with hex plastic base</p> <p>8. Finish: Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).</p>	01



PURCHASE & STORES SECTION

Terms & Conditions:

1. Price's are to be quoted both in figures and in words. In case of a discrepancy, price quoted in words/ lowest would be taken as valid.
2. The bidder should be a direct manufacturer or authorized dealer of the above items.
3. Incomplete Bids in any respect are liable to be rejected.
4. The bid must contain the specifications as per the **Annexure – I** and to submit the sample as required by the University.
5. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority of Maulana Azad National Urdu University Hyderabad.
6. The supply of said items should to be made within a period of **28 days** from the date of receipt of Purchase Order, for late supply the penalty of 0.5% on the cost of whole supply order for every week will be deducted from the bill/EMD upto the maximum of 10% of the cost of supplies after which the order would be cancelled. If the firm supplies inferior quality, the University may at its decision reject the entire material and impose penalty.
7. Item offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year.
8. The amount quoted should include all the charges including taxes, transportation, etc.
9. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
10. Items should carry OEM warranty of at least 1 year
11. Conditional bids are not accepted.
12. If any manufacturing defect is found within one year / warranty period from the date of supply, the firm should replace the part / item on their own cost within one week from the date of such compliant.
13. The University reserves all the rights to place the order **items wise** with the firm quoted L-1 rates.
14. The firm should submit EMD of Rs. 20,000/- (Exemption as per GoI norms will be considered) in the form of D.D. Drawn in favour of Maulana Azad National Urdu University, Payable at Hyderabad
15. The L-1 firms should submit 10% value of Purchase Order as Performance Guarantee in the form of D.D / Fixed Deposit (Joint Account) / Bank Guarantee in favour of MANUU which will be released after 60 days after fulfilling of all tender obligations.
16. For any query/clarification, Assistant Registrar Purchase & Stores Section of the University may be contacted.
17. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
18. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision would be final and shall be binding on the both parties.

Assistant Registrar
(Purchase & Stores)



PURCHASE & STORES SECTION

Annexure-I

1.	Name of Firm	M/s.
2.	Details of EMD of Rs. 20,000/- (if exempted, Exemption proof)	D.D. No. _____ dated: _____ Bank _____
3.	Details of Registration with income tax	
4.	Original Equipment Manufacturer (OEM) authorization certificate specific to this tender / authorized dealership certificate of the make quoted	
5.	Signed of copy of the Tender	

Price Schedule:

Sl.	Material Description	Qty	Brand	Unit Price	Total (inclusive of all)
1.	<p>Premium Quality Conference Table 14 seater (Godrej: Talk Unitised or similar) WorkSurface: Veneer: 32mm Thick (± 1mm), Base Material 18+, 12mm MDF board, Natural Veneer 0.5mm on Top surface, 0.6mm balancing laminate on bottom surface, Chamfer edges PU, Matt painted, Veneer portion of worksurface is finished in PU Matt paint Membrane: 32mm Thick (± 1mm), Base Material 18+12mm MDF board, 0.4mm PVC membrane foil using wrap around technology. The foil is precoated with PU, layer for better scratch and wear resistance, 0.6mm balancing laminate on bottom surface, Laminate: 32mm Thick (± 1mm), Base Material 18+12mm MDF board, Post laminated worksurface with 0.6mm laminate on top and 0.6mm laminate on bottom, 2mm Thk PVC edge banding on straight top side edge and Specially designed chamfered Tbeading fixed at bottom side edge for sleek look. Veil and Cross Member: 18mm Thick (± 1mm), Base material 16mm Plain particle board, Postlaminated with 0.6mm Top laminate on either side, 2mm Thk and 0.8mm Thk PVC edge banding of matching colour on outer edges of Veil 0.8mm Thk PVC edge banding of matching colour on outer edges of cross member. Legs: Made from 1.6mm Matt silver Anodized Aluminium extrusion. Legs assembled together with a plastic glide holder at bottom and 5mm thick MS powder coated sheet at top, The Plastic glide holder is having provision for wire entry and glide fixing, The wire carrying is facilitated through the hollow space between two leg extrusions and the wires are concealed between removable rigid PVC extrusion in the leg, Access Flap and Switch Mounting Tray: Made from Matt silver Anodized Aluminium extrusion and plastic moulded components to facilitate access of Electrical/Data/Voice sockets access from Top Powder coated switch mounting tray made from 0.8mm and 1.2mm MS sheet. Switches to be mounted on tray as per requirement, Provision for mounting 8Module Anchor Roma switch plate on switch mounting tray.</p>	01			

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Declaration: It is hereby declared that the firm have carefully read and understood the tender and **agreed with all the terms and conditions** of the tender, Hyderabad jurisdiction etc and agreed that the decision of the University shall be final in all respect.

Place :
Date :2017

Signature of the authorized
representative of the firm with stamp